



Académie Lafayette

Application for Employment

Académie Lafayette considers applicants for all positions without regard to race, color, religion, sex, national origin, or disability. If you have a disability or handicap that may require accommodation for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodation you feel is necessary. If you have any inquiries, complaints, or concerns about any pre-employment procedure or requirement, including completing this application, or about Académie Lafayette's policy of non-discrimination, you may contact the administrative office at the 6903 Oak Campus, in person or by telephone, (816) 361-7735.

All applicants are expected to answer all questions on this application. Answer "non" or "not applicable" where necessary.

Date: _____ E-mail: _____

Last Name	First Name	Middle Name
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Other names that may appear on your transcripts or records: _____

Social Security: _____ - _____ - _____

Current Address: _____
Street City State Zip

Current Phone: _____

Permanent Address: _____
Street City State Zip

Permanent Phone: _____

Date Available: _____

Certification: Type _____ (Life, PC1, Etc.) Other _____

State(s): _____ Subject(s): _____

Grade Level(s): _____ Expiration Date(s): _____

Other information regarding your certification and/or certification status: _____

Positions for which you are applying: _____

Subject(s): _____

Grade Level(s): _____

Are you available for substitute teaching? _____ Paraprofessional?: _____

Extra duty positions you may be interested in sponsoring or coaching: _____

Educational Preparation:

	Name & Location	Dates of Attendance	Name of Degree	Major	Overall GPA
High School		N/A	N/A	N/A	N/A
Colleges/ Universities					

Teaching experience (If none, list student teaching experience):

District/School Name & Location	Position	Dates of Employment	Number of Years	Supervisor	Phone

Other Work Experience:

Employer Name & Location	Position	Dates of Employment	Number of Years	Supervisor	Phone

References:

Name	Address	Phone	Position

READ CAREFULLY BEFORE SIGNING

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.
3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event that I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.
4. I understand that this application will be considered active through April 30th. I understand that if I wish my candidacy to remain open after that date, I must submit another application.

Signature

Date

DO NOT WRITE BELOW THIS LINE – FOR ADMINISTRATIVE USE ONLY

Date received: Application _____ Credentials: _____ Transcripts: _____

Date interviewed: _____ Interviewed by: _____

Date and time applicant notified: _____

Date and time applicant accepted: _____

Position offered: _____

Salary step and level: _____

From <http://dese.mo.gov/divteachqual/teachcert/subcerts.html>

Substitute Certification

A substitute certificate may be granted to an individual who has completed a minimum of 60 semester hours of credit from an accredited college/university or junior/community college. There are restrictions on the number of hours a retired teacher can substitute teach.

Each applicant is required to complete a background check if they are considered a new hire at a school, or are requesting a new certificate. If they have previously fingerprinted for Department of Elementary and Secondary Education, a new fingerprint will have to be completed if the previous is over twelve months old.

CORE DATA SCREEN 18

Name: _____
(as it appears on MO certification, if applicable)

Social Security: _____

Highest degree completed: _____ Additional hours: _____

Years experience total (from yr one of teaching through the year just completed): _____

Years experience in Missouri: _____

Salary: _____

Date of hire: _____