

Academie Lafayette
Board of Director's Meeting
June 10-2019

MINUTES

Board Members Present:

Jon Otto, President
Marvin Lyman (via conference call)
Crissy Dastrup (via conference call)
Michael Bland
Kelly Baker
Harriet Plowman
Carla Mebane, Ed.D
Beth McCarthy
Tanja Heinen
Chad Phillips

Board Members Absent:

Crissy Dastrup

Meeting Opened

Meeting opened by Jon Otto, President.

Approval of Agenda

Jon Otto asked for approval of the agenda as presented.

Motion

Tanya Heinen approved to accept the agenda as presented. Kelly Baker seconded. Board **VOTED** to approve.

Approval of Minutes

Jon Otto asked for approval of the May minutes as presented.

Motion

Tanya Heinen moved to accept the minutes as presented. Harriet Plowman seconded. Board **VOTED** to approve.

Stakeholder Comments

Michele Markham – presented comments regarding open board seat.

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UCM Accountability Review – Dr. Vicki Hughes

Dr. Hughes presented copies of the 2018-19 Annual Oversight Report conducted by the Office of Charter Schools at the University of Central Missouri and gave a detailed description/explanation of the report. The report includes: the background and purpose of the report, a summary of all site reviews conducted throughout the school year, and detailed site reviews from all areas of charter school sponsor oversight.

The presentation of the Annual Oversight Report to the Academie Lafayette Board is conducted according to Missouri statute 160.405.6, “The sponsor and the governing board and staff of the charter school shall jointly review the school’s performance, management and operations during the first year of operation and then every other year”.

The report evaluates the school’s student academic performance, the mission and goals stated in the charter.

Overall, the review met all expectations of UCM and the state.

Jon Otto commented that the Governance Committee and remainder of the Board would review the report.

Head of School Report – Elimane Mbengue

- Summer School begins next week – June 17th
- 6th grade France Trip a success.
- 8th grade New Orleans trip a success.
- Pre-K program will not begin this school year, but plans in place to start it next year.
- Discussed with teachers how to work with struggling students. Question raised on whether or not teachers need additional training.
- Enrollment caps provided and explanation given on why caps are set.

GRADE LEVEL	CAP	GRADE LEVEL	CAP
K	198	5	110
1	198	6	100
2	164	7	98
3	118	8	90
4	110		

Jon Otto asked for a motion to approve enrollment caps as presented with amendments.

Motion

Harriet Plowman moved to accept the caps as presented. Chad Phillips seconded. Board approved.

Mr. Mbengue informed the board of the following:

- Status of hiring new teachers.
- Human Resources position is pending.
- Middle School Principal position is pending.
- Surveys have been sent to teachers.

Jon Otto then asked for a motion to approve salary scale for 2019-2020.

Motion

Michael Bland moved to accept the salary scale as presented and Beth McCarthy seconded.

Discussion

Discussion regarding the fact that no raise is given to the first year teachers. Explanation provided.

Motion carried and Board **VOTED** to approve.

Updates:

- Retiring teachers recognized (Loose Mansion).
- Conseil d'Ecole meetings were productive and the board election was completed through the Conseil d'Ecole.
- Journelle Culturelle was a huge success at the Oak Campus. Leslie Houfaïdi, Principal/Oak Campus gave a description of this event.
- Survey sent to parents.
- Request for list of where 8th grade students will attend high school was requested.

Admissions & Community Outreach Report – Robyn King

- June 6th, Board vote for Diverse Charter Membership of AL – group that brings schools together to work on diversity within their schools.
- KC Schools report given regarding enrollment.
- Presented applications by grade vs. seats and provided the ethnicity of applicants.
- Interviewed three candidates for the pre-school program.

- Additional pre-schools to be added to the program.
- Meeting planned with potential funder re: additional funding for the preschool program.
- Upcoming preschool graduations announced.
- SMKCS Recruitment Conference – June 19-20
- AL Service Day on Sat. July 20 as follows:
 YMCA: Gardening
 Happy Day: Garage Sale
 St. Mark: cleaning painting, landscaping
 Emmanuel: Helping with filling backpacks for giveaway event
- Overall kindergarten enrollment discussed
- First grade enrollment discussed
- Events summary attached

Development Report – Chris Nehr

Brief report provided regarding the “Musketeeer Run” which exceeded the goal, grants that are pending and upcoming 20-year celebration.

Diversity Committee Report – Kelly Baker

- Committee met on May 29th
- Volunteer coordinators discussed and ways to get more parents involved with school activities and fundraising.
- Discussed Event Coordinator position.
- Teacher training for positive behavior and interventions discussed.
- Survey to be sent to parents discussed.

President’s Report – Jon Otto

- Update given on MO legislative actions with re: to MO Charter School Association.
- Info regarding “Dash Board” and other items of interest were discussed. This information was presented at a board training.

Governance Report – Jon Otto

- Board seats discussed.
- Recruiting new board members discussed.
- Nomination of officers for the 2019-2020 school year

Jon Otto recommended that the Governance Committee offer a slate of offices and have an Executive Committee recommend members for the various board office seats. He gave the current board nominations for President.

Slate 1

Jon Otto - BOD President

Michael Bland – BOD Vice President

Marvin Lyman – BOD Vice President

President Office

Motion

Beth McCarthy moved to retain Jon Otto as President. Harriet Plowman seconded. Board **VOTED** to approve.

Vice President Office

Motion

Harriet Plowman moved to nominate Marvin Lyman as Vice President and provided an explanation regarding his accomplishments while on the board.

Discussion and 2nd Motion

Motion

Jon Otto moved to nominate Michael Bland as Vice President and provided comments re: his accomplishments while on the board.

Discussion

Discussion and comments from nominees, board president and board members regarding candidates held. A written vote was taken to determine the candidate to fill the vice president position.

Vote Taken (written votes)

Michael Bland - 5

Marvin Lyman - 4

Michael Bland was voted new Board Vice President.

Board Secretary

Crissy Dastrup nominated Beth McCarthy for Secretary.

Motion

Harriet Plowman moved to accept Beth McCarthy's nomination as Board Secretary and Kelly Baker seconded. Board **VOTED** to approve.

Retention of Parent-Elect Board Member

Jon Otto presented facts regarding Crissy Dastrup's position on the board and recommended retaining her as a permanent board member.

Motion

Jon Otto moved to retain Crissy Dastrup as a three-year term, permanent board member effective until 2023.

Discussion

Discussion/comments given as to why Crissy Dastrup would not be a good candidate for a permanent board seat. Pros and cons of why parents should not be on board were discussed as well as the By-Laws regarding parents on the board. The following was the outcome of votes regarding Crissy Dastrup being retained as a permanent board member.

Votes Taken (written votes)

6 - Opposed

4 - In Favor

Report continued with Jon Otto announcing that a Board Retreat will be held and board training and board governance will be on the agenda. He also mentioned a possible board candidate to be considered.

Finance Report - Jacque Lane

Jacque Lane presented the accounts payable report for May.

Motion

Harriet Plowman moved to accept the accounts payables for May. Chad Phillips seconded. Board approved.

Budget Presented

Jacque Lane gave a brief, but detailed, analysis of the budget with regards to revenue and expenses. She continued by providing estimated revenue based on enrollment/WADA 18-19 actual: 19-20 budget; attrition rate, loss in funding explained, revenue assumptions, year to year salary changes and average teacher salaries were provided.

The following teacher positions are to be filled:

1 teacher for grade 1

2 teachers for grade 2

1 teacher for grade 3

1 English teacher

Armour Campus to hire 1 special education teacher; 1 principal, 1 social worker and an event coordinator.

Jon Otto stated that a special board meeting to approve the final budget would be held on June 24 at 6:00 p.m.

Closed Session

Jon Otto asked for a motion to go into closed session.

Motion

Michael Bland moved to go into closed session to discuss legal issues and real estate.

Roll Call Vote Taken

Jon Otto	Yes
Marvin Lyman (via conference call)	Yes
Michael Bland	Yes
Kelly Baker	Yes
Harriet Plowman	Yes
Carla Mebane, Ed.D.	Yes
Beth McCarthy	Yes
Tanja Heinen	Yes
Chad Phillips	Yes

Open Meeting adjourned.

Respectfully submitted by,

Carlos McClain
Secretary to the Board