Academie Lafayette  
Board of Director’s Meeting  
June 12, 2017  

MINUTES

Board Members Present:
Chad Phillips, President
Jon Otto, Vice President
Marvin Lyman
Harriet Plowman
Pam Gard
Kevin Sansberry
Crissy Dastrup
Tracey Lewis

Board Members Absent:
Shelia Dougherty

Approval of Agenda

Motion
Chad Phillips moved to add one item to agenda. 
Jon Otto seconded. Board approved.

Minutes

Motion
Chad Phillips moved to accept the minutes with recommended revisions. 
Marvin Lyman seconded. Board approved.

Welcome New Board Member – Kevin Sansberry

Chad Phillips welcomed Kevin Sansberry as the newly appointed board member.

UCM Annual Review – Dr. Vicky Hughes

• Dr. Hughes informed the group that several years ago, the Board had requested a copy of the annual review.
• Copy of review is sent to DESE.
• Summary of every report in the document was provided.
• Part I data requirements were met.
• Self-evaluation completed by staff in this year’s review re: curriculum.
• All areas were reviewed and summary of findings presented to include academic performance, data collection and analysis and maintenance, curriculum review, plans for student success, Governance, policy, financial operations, facility and safety review, personnel, required training and drills, student enrollment and records, and special education review.

Board Member Terms
Jon Otto stated that when reviewing the board terms, he found that Tracey Lewis’ term needed to be renewed. Jon Otto then asked for a motion to renew the board term for Tracey Lewis.

**Motion**

**Finance Report – Jacque Lane**

**Accounts Payable Report**

**Motion**
Harriet Plowman moved to approve the May, 2017, accounts payables. Pam Gard seconded. Board approved.

**End of Year Financial Report**
A brief summary of the end of the year finances was presented.

**New Budget for 2017-18**
The following areas were presented:

- Funding cuts.
- Projecting Revenue – Chad Phillips gave a description of how the funding amount is determined and some of the factors that can cause an increase or decrease in funding.
- Basic Formula used to determine payments from the state explained.
- Major changes implemented to balance budget and improve sustainability.
- Data comparisons KC Charters ASBR 15-16 (EdOps).
- Estimating revenue.
- Starting student count.
- Budget Impact of non-state revenues.
- Fundraising impact on revenue.
- Key takeaways FY 17-18 budget.
- Year-to-Year salary changes.
- Health insurance impact.
- Revenue takeaways.
- Operating receipts for 2017-18 listed in report
- Expense takeaways.
- Breakdown of expenses.
- Final budget presented.

Jacque Lane, Business Manager, asked for approval of some of the changes in transportation boundary, 2017-18 budget and approval of grade level enrollment caps.

**Motion**
Chad Phillips moved to accept 2017-18 budget as presented to include all changes and additions including the transportation boundary and stated that all who qualify must be within 2 miles of the school they are attending.
Marvin Lyman seconded. Board approved

**Motion**
Chad Phillips moved to accept the 2017-18 grade level caps as presented. Jon Otto seconded.

Discussion. Board voted to approve.

Caps are as follows:
K-132
1-126
2-120
3-117
4-110
5-107
6-107
7-100
8-86

**Head of School Report**
- MAP and EOC test results are reported.
- Teacher Recruitment – so far only three teachers are not returning and two positions have already been filled.
- 6th grade trip to France – successful and thank you given to all chaperones.
- 8th grade trip to New Orleans – successful and thank you given to all chaperones.
- 8th grade graduation – successful and thank you given to all who worked to coordinate the event.
- Secure entrance to begin on June 14th, with estimated completion being in late September. Due to the construction, a new pick-up and drop off zone has been communicated to the parents.
- Seller has approved K-12 expansion project – request for an extension.
- SchoolSmartKC meeting held. Three development scenarios recommended (K-12 at DTA, K-8 at DTA, and K-8 renting another building).
- Foundation Update – Second meeting held and submitted a request for $1.5 million in funding for Phase 1 of the Growth Plan.
- Total renovation estimate for DTA presented.
- Various details of the purchase process for DTA were presented and discussed as well as the funding plan.
- The expansion timeline for the K-12 expansion-funding plan was presented.
- Meeting to be held with IFF to go over building assessment completed by their staff. The suggested meeting date is June 19th.

Discussion.

**Development Report – Sarah Guthrie**
- Annual Fund for 2016-17 report
- Capital Campaign gifts and pledges listed
- Fund-A-Need discussed and science is the chosen project
• Grant update

**Governance – Jon Otto**

• Nominations for board officers
  - Harriet Plowman nominated Marvin Lyman for President
  - Crissy Dastrup nominated Jon Otto for President
  - Pam Gard nominated Jon Otto for Vice President
  - Tracey Lewis nominated Marvin Lyman for Vice President
  - Marvin Lyman nominated Harriet Plowman for Vice President
  - Harriet Plowman nominated Pam Gard for secretary
  - Crissy Dastrup nominated Chad Phillips for secretary

• Bylaws
  - Revisions were made and there are two outstanding items to be voted on; a special meeting is being requested – recommended that an additional 1-2 hours be added to the July 10th meeting.

• Strategic Planning Meeting – date to be determined. Jon Otto suggested that the Strategic Planning Committee meet prior to the actual meeting.

• August 14th, meeting moved to Aug. 15th, at 6:30 p.m.

Chad Phillips moved to go into closed session to discuss Human Resources and Marvin Lyman seconded.

Roll call vote taken.

Chad Phillips Yes
Jon Otto Yes
Marvin Lyman Yes
Harriet Plowman Yes
Pam Gard Yes
Kevin Sansberry Yes
Crissy Dastrup Yes
Tracey Lewis Yes

Open Meeting Adjourned.

Respectfully submitted by,

Carlos McClain
Secretary to the Board