Academie Lafayette Board of Directors

Minutes

Board Meeting

Date and Time
Monday December 14, 2015 at 6:00 PM

Location
Academie Lafayette Oak Campus

Board Members Present
Chad Phillips, Harriett Plowman, Jon Otto, Mark Flavin, Marvin Lyman (remote), Pam Gard, Sheila Dougherty, Tracey Lewis

Board Members Absent
Dr. Margaret Anderson

Guests Present
Carlos McClain, Celine Ghisalberti, Elimane Mbengue, Heather Royce, Jacque Lane, Sarah Guthrie

I. Opening Items

A. Closed Session
   Chad moved to go into closed session. Roll call vote taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tr>
<td>Harriet Plowman</td>
<td>Yes</td>
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<tr>
<td>Pam Gard</td>
<td>Yes</td>
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<tr>
<td>Tracey Lewis</td>
<td>Yes</td>
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<tr>
<td>Mark Flavin</td>
<td>Yes</td>
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<tr>
<td>Sheila Dougherty</td>
<td>Yes</td>
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<tr>
<td>Marvin Lyman</td>
<td>Yes (via conference calls)</td>
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B. Call the Meeting to Order
   Chad Phillips called a meeting of the board of directors of Academie Lafayette Board of Directors to order on Monday Dec 14, 2015 @ 6:00 PM at Academie Lafayette Oak Campus.

   Energy Usage - Jennifer McGreal introduced the Girl Scouts who gave an explanation of projects completed as part of their achievement project (analyzing energy use in the building). The results of their research was presented and recommendations to the board for the school to implement to improve energy use.
Motion:
Mark Flavin moved that the administration would make an effort to implement some of the recommendations made by Scout Troop 1519 to improve energy use in the buildings. Chad Phillips seconded. Board approved.

Cross Country - Brenda Kumm, coach of the team presented trophies won and introduced the grade level captains for the team. Ms. Kumm gave explanations of how well the team performed and the character traits they displayed. She mentioned that relationships had been developed between students from other schools. She then thanked everyone who helped make this athletic program a success.

C. Stakeholder Comments

D. Approve Minutes
C. Phillips made a motion to approve the November November board minutes. Mark Flavin seconded the motion. The board VOTED to approve the motion.

E. Approval of Agenda
C. Phillips made a motion to approve the agenda. Mark Flavin seconded the motion. The board VOTED to approve the motion.

F. UCM Report
Dr. Thomas presented for review the academic accountability reports. He stated that the school is in great academic shape based on annual performance indicators. The school met the target goal of 70% or more of the APR points as calculated for MSIP 5. Academie generated 76.5 of a possible 80 points (95.6%), 100% in academic achievement (48/48) and attendance (10/10). Academie Lafayette outscored the district LEA's and the state. Attendance rate and retention rate for students are excellent. In conclusion, Mr. Thomas, UCM, congratulated the school for a good performance report.

G. Annual Audit Report
Mr. Steele presented the yearly audit for the 2014-2015 school year. He stated that Westbrook conducts the accounting and payroll activities for the school and that the audit is performed by Daniel Jones Associates.

Audit completed is of the assets, liabilities and net assets and related statements of revenue. The “Auditor's Opinion" - in our opinion the financial statements referred to present fairly, in all material respects, the financial position of Academie Lafayette as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with the basis of accounting described in Note B. The opinion on Compliance with State Requirements is that management's assertions that Academie Lafayette complied with the aforementioned requirements for the year.

No findings and in conclusion, Mr. Steele stated that Academie Lafayette had a good audit and are in good financial condition.
C. Phillips made a motion to accept the 2014-2015 audits as presented. Pam Gard seconded the motion. The board VOTED to approve the motion.
II. Governance

A. Officer election for Vice President

Harriet Plowman recommended that a Vice President be elected to replace the vacancy left due to the resignation of Mike Zeller.
H. Plowman made a motion to nominate Jon Otto for the position of Vice President.
Mark Flavin seconded the motion.
The board VOTED to approve the motion.

Jon Otto accepted the position of Vice President and officially resigned as Board Secretary.

Nomination for vacant Board Secretary position discussion.

J. Otto made a motion to nominate Sheila Dougherty as Board Secretary.
Mark Flavin seconded the motion.
The board VOTED to approve the motion.

B. Discussion: January Board retreat

The board retreat is to be scheduled in January to review strategic plans, policies and by-laws. There will be a facilitator. It was recommended that a two-day retreat be scheduled.

Also, Jon Otto informed the group that an outside firm would be hired to complete policies piece by piece.

III. Head of School Report - Elimane Mbengue

A. Discussion: Secure entrance at Oak

Oak expansion plan presented. Mr. Mbengue stated that the architectural costs have not changed for the revised plan. Discussion followed.

B. Discussion: Fingerprint scanners for eSchoolCore

Mr. Mbengue provided a brief explanation of the proposed new system to be used for finger scanning.

C. Discussion: New enrollment application process

School Mint information was presented by Leslie Kohlmeyer, Recruitment Coord., She stated that this program can be used for enrollment, re-enrollment, and summer school enrollment all in one place, perform the lottery, generate emails to be sent to each applicant that are personalized, generate various letters, tracks all communication that is made with the applicant, detects and flags any addresses that are not within the KCMO public school boundaries, generate a zip code map, email parents, etc., manage forms, stores records, and many more useful areas to manage school information and communications. The School Mint is the site that the MPCS is going to use for the common application for enrollment to charter schools. The cost will be approx. $6,100.00 per year and is based on 911 students. Discussion followed.
D. General Updates

* NWEA testing at Cherry and Oak
* NAEP will be administered to 4th graders
* Reading intervention evaluation done and overall, teachers think the program is a good response to students' needs
* Parent-principal coffee held at each campus
* Winter concerts held and were a success
* Secure entrance update provided
* Academie calendar improved
* Educator mid-year survey recommendation is that all schools use the same application

IV. Finance Report - Jacque Lane

A. Discussion: Monthly Finances

Jacque Lane presented the monthly finance report and provided explanations for some of the expenditures listed. She stated that we are currently over budget for revenue and under budget for expenditures. Brief discussion held.

B. Motion: Approve November accounts payables

H. Plowman made a motion to approve the November, 2015, accounts payables as presented.
Tracey Lewis seconded the motion.
The board VOTED to approve the motion.

V. Closing Items

A. Adjourn Meeting

C. Phillips made a motion to adjourn the meeting to go into closed session to discuss Human Resource issue.
Pam Gard seconded the motion.
The motion did not carry.

Roll Call
Jon Otto       Aye
Tracey Lewis   Aye
Chad Phillips  Aye
Dr. Margaret Anderson Absent
Sheila Dougherty Aye
Harriett Plowman Aye
Marvin Lyman   Aye
Pam Gard       Aye
Mark Flavin    Aye

C. Phillips made a motion to adjourn the meeting and go into closed session to discuss Human Resource issue.
Pam Gard seconded the motion.
The board VOTED to approve the motion.

Roll Call
Jon Otto       Aye
Marvin Lyman   Aye
Chad Phillips  Aye
Mark Flavin    Aye
Dr. Margaret Anderson Absent
Sheila Dougherty   Aye
Harriett Plowman   Aye
Tracey Lewis       Aye
Pam Gard           Aye
C. Phillips made a motion to adjourn the meeting.
Mark Flavin seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Carlos McClain