Academie Lafayette
Board of Director’s Meeting
Monday, April 14, 2015

MINUTES

Board Members Present:
Dave Cozad, President
Chad Phillips, Vice President
Marvin Lyman
Mike Zeller
Tracey Lewis
Jon Otto
Pam Gard
Joe Langle
Dr. Margaret Anderson
Harriet Plowman

Staff Present:
Elimane Mbengue
Heather Royce
Jacque Lane
Shelly Doucet
Dorothee Werner
Katie Hendrickson

Guests:
Deke Clayborne
Sarah Guthrie
Brenda Krumm
Ryan Richardson

Meeting opened at 6:09 p.m.

Dave Cozad opened the meeting and informed the stakeholders that comments and questions are welcome, but discussion will not be held.

Stakeholder Comments
- Molly Davis commented that her children are students of the school and that she had written a letter to the board regarding concerns involving her son, in 6th grade, and why he was withdrawn from the school.
- Tiffany Thompson commented that her child has been withdrawn from the school and gave an explanation of the reasons for withdrawal.
• Sherrie White commented that she had met with school staff in past years regarding issues of concern involving her student and teacher relations.
• Suggestion made that an outside person be brought in to assist staff with communication concerns.

**PTSO Report – Janelle Sjue**
- Evening In Paris Annual - $110K revenue
- PTSO meeting scheduled for April 29, 6:00 p.m.
- Playground mixer at Cherry was held and there were over 300 people in attendance.

**Head of School Report – Elimane Mbengue**
- Teacher contracts will be given to teachers on April 15th
- Teachers’ given go ahead to order materials/supplies for 2014-2015 school year
- 5Essential survey is being completed
- SchoolWorks Visit completed

**Commendations**
Académie Lafayette is a safe environment for students and encourages family engagement, classroom interactions and the organization of the school ensures a supportive learning climate

**Areas of Improvement**
- Teacher professional development
- Helping struggling students

• MAP testing begins on April 15th
• Smart Boards to be installed in 6 classrooms
• IB Middle Year Program application A has been submitted

**Cherry Campus Report**
- Healthy kids screening completed with over 300 students being screened.
- Playground mixer held on Friday was a huge success and Mr. Mbengue thanked the PTSO for organizing the event.
- Kindergarten interviews begin on Tuesday April 15th.
- Plans underway for a Grand Spectacle on the playground at Cherry in May.

Discussion regarding how teacher professional development is evaluated was held.

**Facilities Update**
Dave Cozad Introduced Deke Clayborn, attorney, who presented the final loan documents and the resolutions.

Resolution states that the board authorized the contract and the 2nd resolution is to set up the accounts and pay for construction and who is allowed to process construction draws
Motion
Chad Phillips moved to authorize the board chair to prepare, execute and deliver on behalf of the Institution all loan agreements, promissory notes, deeds of trust, security agreements, assignments and other documents, contracts, certificates and resolutions required to facilitate and close the transaction, or for the ongoing administration of the financing transactions (including amendments and modifications thereto from time to time), and take all actions, including obtaining additional financing, if necessary to effectuate this resolution sign the resolution of Academie Lafayette to open the depository account. Mike Zeller seconded. Board unanimously approved.

Motion
Chad Phillips moved to authorize the board chair to set up the accounts and pay for construction and who is allowed to process construction draws. Marvin Lyman seconded. Board approved.

Mr. Clayborn then provided further clarification to the board regarding the resolutions.

Active Living for Better Learning – Brenda Kumm
Mike Zeller introduced Brenda Kumm who gave a presentation on how Academie Lafayette can move forward on improving healthy living for students to include outside activities, healthy eating and how to improve the soccer field. They presented the potential uses and benefits of having a better field (multi-purpose field). The cost has not been confirmed due to determining what is required to install a new field. Mike Zeller asked the board to consider this proposal and table for further discussion until the next board meeting. He mentioned that funds could possibly be matched to cover the cost of installation.

An explanation was also provided regarding the new type of turf that can be installed that is actually better than grass.

Human Resources – Dr. Anderson
Dr. Anderson commented that there are issues to be discussed in closed session. Comparing our evaluation process to the High Bar criteria/standards is being reviewed. Will meet with Governance Committee to review evaluation process. Plans to complete evaluation are tentatively set for June.

Kindergarten Enrollment – Katie Hendrickson
After extensive discussion and explanation of the interpretation of statutes regarding kindergarten enrollment, we received final written verification from DESE that charter schools in Kansas City and St. Louis may enroll students who turn 5 after August 1st, but before October 1st.

Although, due to our notification of parents on the waiting list the 120 student cap may be exceeded for the start of the 2014-2015 school year. As attrition occurs, no students will be admitted unless we go below our cap.
Finance Report – Jacque Lane
Jacque Lane began the finance report by responding to a question regarding credit cards and varying amounts charged for the Praxis.

Motion
Chad Phillips moved to approve the accounts payable as presented. Marvin Lyman seconded. Motion approved.

DESE payment summary was explained. Jacque Lane continued stating that we are projecting to exceed or meet our debt ratio. She continued giving estimated budget spending projections.

Development Report – Shelly Doucet
Shelly Doucet presented the Development Report and provided a breakdown of funds received. She also reported on grants that had been written and received.

Shelly, with assistance from Sarah Guthrie, also presented a document addressing factors to consider regarding fund development success for high school location.

Jacque Lane provided an updated report on window replacement/repair at the Oak Campus.

Governance Committee – Jon Otto
A conference call held with High Bar. The first item is Board Retreat, which is tentatively scheduled for June. Jon will send out a survey for dates.

He mentioned that a survey/assessment was sent out to board to be completed and the assessment will identify where the school stand in terms of areas to be addressed re: needing improvement and areas where we are in compliance. He mentioned that recommendation from High Bar would be distributed to the board Discussion.

The Governance Committee is to discuss the board retreat agenda and determine logistics. High Bar also offers evaluation forms/process.

Mr. Mbengue commented that it is a recommendation to not have an Academic Committee to include outside participants.

Board President Report
Dave Cozad stated that the Board and Administration will look into concerns expressed by parents, the Cherry street bid, and that voting will take place in June for Board officers.

Stakeholder Comments
- Non functioning kitchen at Cherry
- Kindergarten enrollment and acceptance date discrepancy discussed
• Kindergarten diversity – 38% minority accepted for 2014-2015 year
• Parent asked for information regarding 1st grade lottery
• Would like to vote for Academie Lafayette school board members

Motion
Dave Cozad moved to go into closed session to discuss Human Resources and Real Estate.

Roll call vote taken.

Dave Cozad       Yes
Chad Phillips     Yes
Marvin Lyman     Yes
Mike Zeller       Yes
Tracey Lewis     Yes
Jon Otto         Yes
Pam Gard         Yes
Joe Langle       Yes
Dr. Margaret Anderson       Yes
Harriet Plowman       Yes

Adjournment
The open meeting adjourned.