Board Members Present:
Chad Phillips, President
Jon Otto, Vice President
Dr. Margret Anderson
Harriet Plowman
Sheila Dougherty
Marvin Lyman
Tracey Lewis
Mark Flavin (via telephone)

Board Members Absent:
Pam Gard

Opening Items

Call the Meeting to Order
Chad Phillips, President, called the meeting to order at 5:50 p.m. and immediately went into closed session to discuss personnel issue.

Closed Session
Closed Session ended at 7:00 p.m..

Open Session
Chad Phillips resumed the open meeting at 7:05 p.m.

Approval of Minutes
Chad Phillips moved to approve minutes of “Special Board Meeting” held on Feb, 28, 2016. Shelia Dougherty seconded the motion. The board VOTED to approve the motion.

Approval of Agenda
Chad Phillips made a motion to approve the agenda. Dr. Anderson moved to accept the agenda as presented with the following amendment: to move the Head of School’s “Building Update” item only, to precede the PTSO Report. Harriet Plowman seconded. The board VOTED to approve the amendment to the agenda.

Building Update – Head of School & BNIM
Craig Scranton with BNIM, presented an update of the secure entry addition to the Oak campus and answered questions.

PTSO Report – Jeff Johnson
A reminder was given to the board and stakeholders present that EIP is April 9, and that tables were selling fast.

Head of School Report – Elimane Mbengue
• Lottery update – Leslie Kohlmeyer presented a series of charts that documented the progress made with the Outreach program and answered questions about the charts.

General discussion was held regarding the number of applicants who applied and the low percentage of applicants who are accepted.

Ms. Kohlmeyer also presented information about upcoming outreach events.

Her reports and enrollment information was well received.

• UMKC French credit for 8th graders
  Mr. Mbengue informed the group that he has spoken with UMKC regarding French credit for 8th graders, but it cannot be accomplished this year and the goal is set for next year.

Parent activities for Cherry/Oak campuses
  This item will be put on the agenda for the Conseil d’ Ecole meeting.

Shelia Dougherty questioned the topic “parent activities”.

Mr. Mbengue replied, “general discussion about harmonizing activities at both schools and increasing opportunities for parents to see work of the kids. This is part of developing processes on different events – why we do it, what is it for, and what do we do.

Harriett Plowman then requested that a report from the Conseil d’ Ecole meeting be presented to the board.

• Update on Expansion Process
  - Presented information about meeting with Awais Sufi, who is creating a collaborative funding initiative.
  - Met with Kristian Foster to discuss possible involvement in high school planning process.
  - Met with Paul Greenwood of Ed Ops to review their services.
  - Is also working with Westbrook to help with 10-year financial modeling for high school expansion and replication of k-8.

Five Essentials Survey
  The following are the percentages of people who have completed the survey: 88% teachers, 90% students, and 23% parents. Deadline is now April 8.

Development Report – Sarah Guthrie
  Jon Otto requested a chart or graph to show how the Annual Fund is doing this year as compared to other years.

Finance report – Jacque Lane

  • February accounts payables were presented for approval. Harriett Plowman moved to approve accounts payable for February, Chad Phillips seconded. The board VOTED to approve.
  • The current financial report was presented
The benefits of using Board on Track were discussed and there was general consensus that Board on Track is not used. The Kauffman Foundation has covered the cost of this service for two years but, we would now be responsible for the $10,000 cost of the program. Jon Otto and Chad Phillips will talk with Jacque Lane about the decision as to how to move forward regarding Board on Track and report back to the board.

Discussion held regarding school growth for next year.

ADA for next year is estimated at $8,880.

Discussion held on limiting budgets to state revenue and the fact that we cannot survive on state funding only.

Budget report: The first draft of the budget was presented. The group was informed that we do not have final numbers on revenues.

Questions – Jon Otto questioned adding other administrative staff and a HR person. Jacque Lane provided information about outsourcing some of the HR duties and also, how to be more effective with what we are currently doing administratively such as: use of fingers scanning, other technology, and financial services (Westbrook).

Elimane Mbengue presented his K-8 organization chart.

General discussion was held about how to effectively address HR issues and how do we become more efficient in addressing basic needs.

General discussion about the K-8 organizational chart was held and several board members commented that this chart did not address earlier recommendations.

Mr. Mbengue informed the board that all of the new positions are needed, but we must first see if we can afford them.

After discussion, Chad Phillips asked Mr. Mbengue to review the budget and reconsider some of the positions with the thought of increasing administration beyond what he has proposed.

Comments:

Dr. Anderson – believes in the value of outsourcing HR.

Tracey Lewis – for the past two years we have been focused on expansion and not focusing on our existing school. We need to take time to make sure the K-8 program is going in the right direction.

**Human Resource Report – Dr. Margret Anderson**

Dr. Anderson stated that she has been working with Jacque Lane on personnel policies to ensure that what we say we do is actually what we do.

**Governance Committee Report – Jon Otto**

The committee did not meet last month. But, a report will be available for the next meeting. He commented that the board needs to begin talking about strategic planning for this summer.
Adjournment

Chad Phillips adjourned the opened meeting and moved that the board go into closed session. Sheila Dougherty seconded. Roll call vote taken:

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<td>Chad Phillips</td>
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Closed Session
The board then moved into closed session.