Academie Lafayette  
Board of Director’s Meeting  
July 11, 2016  

MINUTES

Board Members Present:  
Chad Phillips, President  
Jon Otto, Vice President  
Pam Gard  
Marvin Lyman  
Sheila Dougherty  

Board Members Not Present:  
Tracey Lewis  
Harriet Plowman  
Mark Flavin  

Meeting opened by Chad Phillips at 6:09 p.m.  

Approval of minutes  
Motion  
Chad Phillips moved to accept the minutes as presented. Marvin Lyman seconded.  
The Board VOTED to approve.  

Approval of Agenda.  

Chad Phillips moved to delete Finance report from agenda. Sheila Dougherty seconded.  
The Board VOTED to approve.  

Stakeholder Comments  
None presented.  

2016-2017 PTSO Officers  

Meghan Flavin introduced the new PTSO officers who are as follows:  

President – Meghan Flavin meghkflavin@gmail.com  
Vice President (Oak) – Robin Rusconi robinrusconi@yahoo.com  
Vice President (Cherry) – Antonia Acorn antoniaacorn@gmail.com  
Secretary – Shelby Johnson Shelby.o.johnson@gmail.com
Treasurer – Jennifer McGreal Jennifer.mcgreal@gmail.com
Communications – Abby Royal abbyroyal@hotmail.com
Gratitude Officer – Jesse Kidwell jesse.kidwell@gmail.com
Events/Volunteer Coordinator (Oak) – Monica Schaefer mbeckpharmd@gmail.com
Events/Volunteer Coordinator (Cherry) – Laura Flynn Laura.flynn@nhanow.com

Development Report – Sarah Guthrie
• Annual Fund – update will be presented at Aug. Board meeting
• Capital Campaign – pledges are continuing to come in and thank you letters are being mailed to contributors
• Auditorium Restoration under way
• Pending grants presented
• Fundraising/Event Calendar for 2016-17 was presented for review

Governance Report – Jon Otto
Jon Otto discussed the letter he sent to board members re: conflicts of interest and explanation of duties as board members. He emphasized that the board does not get involved in day-to-day activities of school, but the governance and policies of the school are their responsibility.

Discussion:
Question raised as to what areas fall under conflict of interest as a board member, i.e. coaching school student athletic activities. Clarification was given regarding areas that would be a conflict of interest for a board member with regard to involvement in volunteer areas of the school relevant to students.

It was decided that the policy would be reviewed to clarify this question.

• Board Retreat (Aug. 20 & 27) – a facilitator is being secured for the meeting. An agenda has been written and will be distributed to the board and Jon Otto asked for comments on the agenda. He stressed that the Strategic Plans/Goals need to be discussed and reviewed as well as whether or not a new plan needs to be developed for three or five years, or if we should continue with the current plan in place. Also, diversity issues are to be discussed regarding enrollment, staff training, etc. Another area of discussion for retreat will be board evaluation.

Adjournment

Open meeting adjourned at 6:44 p.m.
Closed Session

Chad Phillips, President, moved to go into closed session.

Roll call vote taken.

Chad Phillips, President  Yes
Jon Otto, Vice President  Yes
Pam Gard  Yes
Marvin Lyman  Yes
Sheila Dougherty  Yes