MINUTES

Board Members Present:
Jon Otto, President
Pam Gard
Harriet Plowman
Kevin Sansberry
Sheila Dougherty
Crissy Dastrup
Chad Phillips (conference call)
Marvin Lyman (conference call)

Meeting Opened by Jon Otto, President, at 6:35 p.m.

Approval of Minutes

Motion
Pam Gard moved to accept the minutes of the September Board Meeting as amended. Sheila Dougherty seconded. Board VOTED to approve.

PTSO REPORT

In the absence of the PTSO President, Jon Otto, Board President, reported on Cross Country teams – boys and girls are both undefeated.

Head of School Report – Elimane Mbengue

- IB Report by Jessica McDowell, IB Coordinator – She informed the group that an Authorization Team visit would be held next week. They will visit classrooms and interview teachers, board members and parents. Their purpose is to evaluate the program.

Jessica McDowell stated that the program promotes international mindedness; 21st century learning; full inclusion; professional development & community; and standards-based assessment.

She continued by explaining the objectives and program component. Also, the highlights of the program from the start (2013) was provided and explained. The school program was awarded candidacy in 2014 and in 2015 100% of the middle school teachers had attended a workshop. The library will need to be updated to a media center to accommodate the requirements for all middle school students’ use.
Crissy Dastrup, Jon Otto and Sheila Dougherty will be present for the Authorization Team’s evaluation this month.

- NWEA test for the fall are completed.
- New Science teacher arrived and started teaching on Sept. 25th.
- Two building substitute teachers have been hired.
- Smartboard training began last Saturday for teachers to train with other experienced teachers in our “Teachers Teach Teachers Program.”
- Character assembly started at the Cherry Campus.
- Library will be open until 5:00 p.m. to allow students/families to check out our French books

**Motion**

Pam Gard moved to make the open enrollment dates from Nov. 1 – March 2. Crissy Dastrup seconded. Board VOTED to approve.

**Development Report – Sarah Guthrie**

- Thanked board member for contributions to Annual Fund.
- Gift from Pages & Chapters announced which is used to fund the Open Books program for reading support for the next 5 years.
- The additional grants and fundraising activities were mentioned and report provided.
- Jon Otto thanked Sarah Guthrie for her continued work on applying for the grants and all those received.

**Human Resources Report – Kevin Sansberry**

HR meeting will be held next month after APR is received from DESE.

**Board President Update – Jon Otto**

- MCPSA Conference was held last week and some of the board members attended various sessions and gave a brief overview of sessions attended. Leslie Kohlmeyer and some of AL parents were involved in a meeting with Rebecca Roeber, State Representative, and discussed charter schools.
- Board Development Committee, which consists of Jon Otto and Crissy Dastrup, previously met to discuss adding additional members to the board. And, Jon Otto introduced J. Michael Bland, a parent, who is being nominated as a possible candidate to the board. Discussion.

Also, there are six (6) additional candidates for the parent-elect board position that will meet with the Conseil d’Ecole on Thurs., Oct. 12, to present their interests and what they will bring to the board. Mr. Mbenue stated that
only the parent representatives on the Conseil d’Ecole would vote for the two candidates who will run for the seat

- Strategic Planning Meeting scheduled for Wed., Oct. 18, 2017, at 6:00 p.m.
  - Revising diversity plans
  - Finalizing the strategic plan

Finance Committee Report – Jacque Lane
Jacque Lane provided an update of the Weighted ADA payments and continued with a detailed description of the revenue income.

Accounts Payable

Motion
Harriet Plowman moved to accept the September Accounts Payables as presented. Crissy Dastrup seconded. Board VOTED to approve.

Closed Session
Jon Otto moved to go into closed session to discuss real estate and human resources. Marvin Lyman seconded.

Roll Call vote taken.

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<th>Name</th>
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<td>Jon Otto</td>
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<td>Pam Gard</td>
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Open Meeting adjourned.