MINUTES

Board Members Present:
Jon Otto, President
Marvin Lyman, Vice President
Chad Phillips
Crissy Dastrup
Harriet Plowman
Pam Gard
Kevin Sansberry
Beth McCarthy

Staff Present:
Elimane Mbengue, Head of School
Leslie Houfaidi, Principal/Oak
Heather Royce/Principal/Cherry
Jacque Lane
Sarah Guthrie
Justin Jones
Karin Hanriot

Meeting Opened by Jon Otto, President, at 6:30 p.m.

Agenda

Motion
Jon Otto made a motion to accept the agenda as presented. Pam Gard seconded. Board VOTED to approve.

Minutes

Motion
Crissy Dastrup made a motion to accept the minutes from the October 9, 2017, meeting as presented. Chad Phillips seconded. Board VOTED to approve.

New Board Member
Jon Otto welcomed Beth McCarthy, new Parent-Elect board member.

PTSO Report – Jennifer McGreal
- Allez 5K a success with good involvement.
- Restaurant Night - 3 restaurants participated.
• Thankful Thursday – PTSO provided breakfast, lunch, snacks, and a Gratitude Tree w/gift cards to all teachers and staff as a thank you. Kelly Garr and Antonia Acorn coordinated the event.
• Holiday Art Market will be held on Sat. Nov. 18th.
• EIP is progressing and Tiffany Meeks is the chairperson.
• Deadline for France scholarships was last Friday, Nov. 10th.
• Next mtg. is tentatively scheduled for January.
• Update on sport teams and championships presented.
• Underdog wine company hosting a give back program for the school on Tues., Nov. 14th and are offering a 10% return on purchases.

Head of School Report – Elimane Mbengue
• APR – Annual Performance Report will be shared with AL community. The school is 1% away from meeting the 100% mark in points
• Discussion re: Algebra I class.
• IB/MYP authorization and letter from Intl. Baccalaureate Org. needs to be signed by Nov. 22. Mr. Mbengue thanked the MS students and team with a special thank you to Jessica McDowell, the IB Coord.
• Highly Effective Educators
  - Technology training: Smartboard and Teamboard with 100% teacher participation.
  - Hiring two building substitute teachers.
  - Data Teams: students at risk program have been launched and teachers will be documenting interventions.
  - Unpacking the MAP 2017 data (detail performances by M.L.S. items in process.
• K-12 Growth Plan
  Armour Building
  - changed all the entrance keys/fob
  - designing the street sign
  SchoolSmartKC
  - Grant agreement signed
  - Grantee on board meeting scheduled for Dec. 1
Communication Plan
  - Dates for the upcoming events presented, i.e. Principal Coffee, Growth Plan Webpage, upcoming meetings
  Oak Secure Entrance
  - On target to complete on time (Dec. 5, 2017)
• Discussion
  - How should a board member who is given questions by a parent approach the Conseil d’Ecole? The parent should email the principal or any member of the Conseil.
• French Consel General visited the school on Friday.
Development Report – Sarah Guthrie

- Raffle ticket sales and sponsorships reported.
- Post cards developed for annual fund and Board members are asked to be available in the morning or evening to pass them out to families as they drop off or pick up children.
- Fundraising for K-12 growth plan presented with information on the current funders and amounts.
- Info on prospective foundation applications that have been submitted was provided.

Human Resources Report – Kevin Sansberry

- Head of school evaluation was sent to Board

BOD President Update – Jon Otto

- SchoolSmart KC grant received and he mentioned that board training was recommended as part of the grant and the Board President and Head of School have attended some of the training programs. Jon Otto provided a copy of their scheduled training sessions and other aspects of the suggested participation from the school as part of the SchoolSmartKC grant. Also, as part of the partnership they will assist AL with finding prospective board members. Jon Otto mentioned that the new process used to elect the parent-elect person was a success. Thank you given to Roger Goudiaby, IT Director, for implementing the electronic voting program.
- Meeting planned to discuss potential BOD candidates that have been recommended or who have expressed interest in becoming a board member.
- Plans in the works to form a communications committee. Discussion. It was recommended that the committee meet to discuss the candidates before they are presented to the group.
- Development Committee has been formed and additional members are being added.
- Strategic Planning Meeting held on Oct. 18th, and the breakout groups prepared goals and comments that were sent to facilitator. Goal is to adopt the Strategic Plan by end of December. The next meeting is scheduled for Nov. 27th.
- By-laws were approved by UCM and can be posted to the website.

Finance Report – Jacque Lane

- DESE payment summary presented with explanations provided.
- ADA is on target.
- Amount per WADA impact for this year and next year explained at length by Chad Phillips.
- Annualized payment calculation report presented with explanation.
- Monthly revenue and expense analysis presented with variances as they related to the budget was discussed.
- Accounts Payable
**Motion**
Harriet Plowman moved to approve accounts payable as presented. Chad Phillips seconded. Board VOTED to approve.

- Budget for legal counsel – no motion needed to approve as it is within the budget.

**Budget Projection** – Chad Phillips
- A breakdown of the trends in basic formula was presented with regards to revenue trend, enrollment trends with comparisons to state and local payments explained. Also, comparisons between KCPS and charter schools regarding enrollment trends was presented and discussed.
- Predictions for future funding presented and it was stated that if KCPS plus Charters continue to increase, then local tax dollars per student would continue to decrease.
- Weighted ADA explained and how it affects AL. We are trying to get a state representative to get the process started to assist with getting additional funding for charter schools.

**Closed Session**
Chad Phillips moved to go into closed session to discuss legal issues and real estate.

Roll call vote taken.
Jon Otto      Yes
Marvin Lyman  Yes
Chad Phillips Yes
Crissy Dastrup Yes
Harriet Plowman Yes
Pam Gard      Yes
Kevin Sansberry Yes
Beth McCarthy Yes

Open meeting adjourned.