

Academie Lafayette
Board of Director's Meeting
Armour Campus
February 11, 2019

MINUTES

Board Members Present:

Jon Otto, President
Marvin Lyman, Vice President
Pam Gard
Kelly Baker
Tanja Heinen
Carla Mebane, Ed.D.
Michael Bland
Chad Phillips
Beth McCarthy
Crissy Dastrup

Staff Present:

Elimane Mbengue, Head of School
Leslie Houfaidi, Oak Principal
Heather Royce, Cherry Principal
Jean Claude
Robin King
Marcia Berry
Carlos McClain

Guests

Bruce Hansel/UCM
Leslie Kohlmeyer
Kelly Garr

Approval of Agenda

Jon Otto, President asked for approval of the agenda.

Motion

Pam Gard moved to approve the agenda as presented. Beth McCarthy seconded.
Board **VOTED** to approve.

Approval of January Minutes

Jon Otto, President asked for approval of minutes.

Motion

Marvin Lyman moved to accept the January 14, 2019 minutes. Pam Gard seconded.

Discussion

One change to be made - the date listed in the minutes referring to acceptance of the December, 2018 minutes should have read December, 2019 minutes.

The board **VOTED** to approve with change being made.

PTSO REPORT - Leslie Kohlmeyer & Kelly Garr

- 2nd meeting of PTSO was held and the 3rd meeting is scheduled for next month with date TBD.
- Call for candidates for parent representative to the board will be sent.
- Budget for the year is on target and fundraising goals have been met.
- Lil Ms. Luau (father/daughter dance) will be held on Fri., Feb. 15th.
- Glo with your Bro Dance (mother/son dance) is scheduled to be held in March.
- Vive le'Rock is being revamped.

EIP Update

- April 13 is the date for this year's Evening in Paris annual fundraiser.
- Venue is Mulberry Room
- Theme - Club Havana
- Live Auction
- Dance Party
- Tickets - \$100.00; VIP \$150.00; Staff \$50.00
- Sponsorships available

Head of School Report - Elimane Mbengue

- MAP Test Data
Mr. Mbengue introduced Bruce Hansel/UCM who works with school on data collection information. Mr. Hansel presented and explained in detail the MAP test results. He explained AL's results relative to other districts.
- 2019-2020 School Calendar
Mr. Mbengue asked for clarification on whether it is required that UCM approve the calendar before it is voted on by the board. Dana Cutler, Attorney, responded no and provided explanation regarding compliance in reference to hours/days for school to be session. Discussion followed.

Jon Otto then asked for a motion to approve the 2019-2020 school year instructional hours.

Motion

Marvin Lyman moved to accept the calendar for the 2019-2020 school year. Crissy Dastrup seconded. Board **VOTED** to approve.

- Staffing
 - Continuing to interview and hire teachers.
 - MS principal position has been posted.
- Strategic Plan
 - Administration held its second strategic retreat to monitor the plan's implementation progress.
 - Diversity recruitment is on target.
 - Specialists will train staff in socio-emotional learning and working with diverse learners.
 - Math curriculum will be revised.
- Academie Lafayette & Citizens of the World Charter School
 - AL & CWC admin. teams meet on a regular basis to discuss details of collaboration and what resources will be shared.
 - A teacher's forum will be held to discuss this project/collaboration.

Admissions and Community Outreach Report – Robin King

- 1,077 total applicants.
- Recruitment numbers were reported with a breakdown by ethnicity. These numbers were compared to last year.
- AL lottery will take place on March 6, and made public on March 7.
- Ads that are on internet were presented showing the number of impressions (# of people it reaches) and clicks (interested people).
- Places where recruitment is taking place were listed.
- New billboard was shown.
- Question raised re: whether or not information is kept regarding most misconceptions parents have about AL and response was - yes.

Development Report

- Grass request for soccer field going out this week.
- Feb. 27th ribbon cutting.
- Invitations for ribbon cutting will be sent out again and two sets (media and public invites) will be sent.

Diversity Committee

- Meetings held quarterly.

President's Report – Jon Otto

Governance Committee

- Timeline of parent elect position discussed.
- Voting process discussed.
- Conseil d'Ecole's involvement in selecting the final two candidates for parent-elect position that will be voted on by the AL community was presented and explained.
- Board will approve final candidates.
- Jon Otto suggested that he attend the Conseil d'Ecole meeting to explain the election process. Discussion re: who should be involved with the selection of candidates was held, i.e. only parents on Conseil d'Ecole or entire Conseil d'Ecole group. Timeline of process to follow discussed.
- Board training discussed. Jon Otto mentioned that board is required to complete annual board training.
- Committee meeting dates should be posted and copies of minutes should be kept and presented at board meetings.
- Suggestion was made to set up a portal, which would contain all committee and board information made available to all board members (minutes, reports, etc.)
- Discussed how committees can help to improve aspects of the school.
- Marketing techniques in connection with committees discussed.
- Communication Director position for school was discussed and reasons were given as to why it is an important position. Lengthy discussion continued and on how information is disseminated, how lists are developed for events, etc.
- Board members were asked if they have ideas or recommendations that will help assist the Development Committee with future activities/events/programs.

Finance Report – Jacque Lane

Jacque presented the January accounts payable report.

Motion

Chad Phillips moved to accept January accounts payable as presented. Marvin Lyman seconded. Board **VOTED** to approve.

Finance Report was presented in detail with explanation of expenditures. Jacque Lane also presented the revenue report.

She stated that the Finance Committee is continuing to work on budgets.

Closed Session

Jon Otto asked for a motion to go into closed session to discuss legal issues.

Motion

Pam Gard moved to go into closed session to discuss legal issues. Marvin Lyman seconded.

Jon Otto, President asked for roll call vote.

Roll Call Vote Taken

Jon Otto	Yes
Marvin Lyman	Yes
Pam Gard	Yes
Kelly Baker	Yes
Tanja Heinen	Yes
Carla Mebane, Ed.D.	Yes
Michael Bland	Yes
Chad Phillips	Yes
Beth McCarthy	Yes
Crissy Dastrup	Yes

Adjournment

Open meeting adjourned at 9:13 p.m.