Académie Lafayette
Board of Director’s Meeting
Monday, April 9, 2018

MINUTES

Board Members Present:
Jon Otto, President
Chad Phillips
Harriet Plowman
Pam Gard
Kevin Sansberry
Chrissy Dastrup
Beth McCarthy

Board Members Absent:
Marvin Lyman
Michael Bland

Staff Members Present:
Elimane Mbengue
Leslie Houfai di
Heather Royce
Jacque Lane
Carlos McClain
Marcia Berry
Karin Hanriot

Meeting opened at 6:3 p.m. by Chad Phillips

Approval of Agenda

Motion
Jon Otto added “Governance Committee Meeting Review” to the agenda.

Motion
Chad Phillips moved to have the agenda item “Board Resolution for New Market Tax Credit” presented as the first agenda item.

Motion
Jon Otto moved to add to the agenda “K-8 Transition Update”.

Motion
Harriet Plowman moved to accept the agenda with the added changes. Pam Gard seconded. Board VOTED to approve.
Approval of Minutes

Motion
Chad Phillips moved to approve March 12, 2018, board minutes. Chrissy Dastrup seconded. Board Voted to Approve with one abstention due to being absent at the March 12th, meeting.

PTSO Update Tiffany Meeks, EIP Chair

- EIP – April 21, 2018
  - Venue will be the old Westport middle school.
  - Casino Royale is the theme.
  - Silent and live auctions
  - Fund-a-need drive, which supports literacy this year.
  - Food is all being donated.
  - Attendance lower to date compared to previous years.

- Fundraising Events: Culvers, Mother/Son dance, Chipotle night, Underdog Wine Co. (AL family owned) in give back program
- Track and soccer programs have started.

Board Resolution for new Market Tax Credit – Deke Clayborne, Attorney

Académie Lafayette has acquired property at 201 E. Armour and Mr. Clayborne explained the process that Académie Lafayette was required to complete as part of their responsibility in purchasing the property. The required resolutions were explained and presented.

Jon Otto asked for a motion to approve the new market tax credit.

Motion
Chrissy Dastrup moved to approve the resolution for the new market tax credit transaction. Harriet Plowman seconded. Board VOTED to approve.

Explanation on the “New Market Tax Credit”
Mr. Clayborne continued by providing explanation re: establishing the board for this special purpose entity (NMTC) and the breakdown of that board and its responsibility. Discussion followed.

Motion
Jon Otto, Board Chair, moved that himself, Michael Bland and Collin Cooper would be the initial board members for the Académie Lafayette Real Estate SPE, LLC. Crissy Dastrup seconded. Board VOTED to approve.
Head of School Report – Elimane Mbengue

- Introduced Chris Neher, new development director.
- Fundraiser – considering hiring a fundraiser
- Facility Renovation
  - roof replacement begins this week. The old rooftop units will be removed and replaced. Roofing will take two weeks.
  - Heating and cooling system: 16 weeks lead time and couple of weeks for installation
- 2nd Grade Transition
  - 48% for the split
  - 52% against
  (Final decision is to split the 2nd grade)
- Staff Recruitment - 5 positions have been offered, 3 other candidates are under consideration for a 6th open position. Agreements were offered to current staff and are due on April 16.
- 8th Grade Graduation – June 5, 2018, at Scottish Rite Temple.
- Application submitted to get the Label FrancEducation.
- Finishing NWEA test and preparing for MAP test.
- Reviewing the math program for next year.
- Development Director hired.
- Federal grant to be submitted.
- Charter School Growth Fund team will visit AL on Wednesday, April 11th. Chrissy Dastrup, Beth McCarthy, and Pam Gard will participate in the board member portion of the interview.
- Eight (8) offers out for K slots and currently have 197 accepted/enrolled out of 198 slots available. Forty-eight (48) have declined K seats and 12 declined 1st grade seats. Discussion.
- Principals and Head of School will assign teachers to buildings. Preference will be considered.
- Start times are being discussed to be finalized.

Human Resources – Kevin Sansberry

- Proposed moving the month in which the head of school goals are reviewed for evaluation. No vote required, but will be changed on the calendar.

Strategic Plan

- A draft of plan is being retyped.
- Board training – April 21 “Charter Board Training” to be held at Kauffman (this workshop is required by School Smart). Chrissy Dastrup gave a brief explanation of the 1st session she attended.
- New board member introduced

  **Motion**
  Jon Otto moved to accept Kelly Baker as new board member. Beth McCarthy seconded.
Discussion – it was decided that the proposed new board member, Kelly Baker, would be voted on at the May meeting board meeting since all board members had not been included in the interview process. Chrissy Dastrup recommended and offered to write a process to follow when interviewing and presenting potential new board members.

**Motion Withdrawn**
Jon Otto withdrew his motion to appoint Kelly Baker to the board until interview process has been completed.

- Development Committee will schedule to meet next week.

**Finance Report – Jacque Lane**
Jacque Lane presented the monthly revenue and expense analysis and provided explanations. She also gave an explanation regarding the utility expenses at Armour campus. And, explanation provided regarding additional fees incurred and that the budget is being updated. Description of other repairs presented. Questions: 1) funds for parking lot repairs at Oak were discussed.

Jacque Lane with comments and explanation from Deke Clayborne presented the request to approve authorization for Board Chair to sign documents related to the line of credit.

**Motion**
Jon Otto moved that on behalf of the board of directors of Academie Lafayette, Jon Otto, Board Chair, is authorized to sign any document required for renewal of the $360,000 line of credit for an additional 2 years. Harriet Plowman seconded. Board VOTED to approve.

Jacque Lane then continued with explanation about a possible gas rebate allowed for installation of new heating system at Armour.

**Accounts Payable Report – Jacque Lane**
Accounts payable report had been presented for review and approval.

**Motion**
Harriet Plowman moved to approve the accounts payable for March, 2018. Pam Gard seconded. Board VOTED to approve.
Open Meeting Adjourned

Jon Otto asked for a motion to go out of open session into closed session to discuss Human Resources.

Motion
Harriet Plowman moved to go into closed session to discuss human resources. Pam Gard seconded. Roll Call vote taken.

Roll Call Vote.

Jon Otto, President Yes
Chad Phillips Yes
Harriet Plowman Yes
Pam Gard Yes
Kevin Sansberry Yes
Chrissy Dastrup Yes
Beth McCarthy Yes

Adjournment

Open meeting adjourned.