Board Members Present:
Chad Phillips
Jon Otto
Harriet Plowman
Pam Gard
Marvin Lyman
Tracey Lewis
Sheila Dougherty
Crissy Dastrup

Staff Present:
Elimane Mbengue
Leslie Houfaiidi
Heather Royce
Jean Claud Diatta
Sarah Guthrie
Alix Lasker
Justin Jones

Chad Phillips opened the board meeting at 6:00 p.m.

Approval of Agenda
Chad Phillips requested approval of the agenda as presented. Board VOTED to approve.

Stakeholders Comments
Chad Phillips asked for stakeholder comments, Patrick Sprehe had sent a request to speak, but was not present.

Approval of Minutes
Chad Phillips requested approval of the March Board Minutes with recommended amendments. Board VOTED to approve with recommended revisions.

PTSO Report – Meghan Flavin
• Thurs. is Culver’s night and 10% is given back to the school. Last fall the amount raised was $500.00.
• Asking teachers to attend EIP and a 50% discount is being offered.
• Working on preliminary budget and fundraising calendar.
• Field Day is being planned and volunteers are being recruited.
• Progressive Dinner is postponed until the Fall.
• EIP planning is continuing.

**New Development Committee – Crissy Dastrup**
Crissy Dastrup reported that she and Tracey Lewis created a Development Committee to assist the Development Director. She continued by providing information re: suggestions discussed on how to accomplish their goals.

She also informed the group that she had sent a disclosure letter to the board regarding her possible conflict of interest with being on the Development Committee.

**Policy #1210**

*Motion*
Chad Phillips moved to approve Policy #1210 – addition of alternative calendars. Marvin Lyman seconded. Jacque Lane and Chad Phillips read some of the language in the policy and gave an explanation of the policy. Board **VOTED** to approve.

**Governance Report – Jon Otto**

• In May meeting the Board will work on areas of governance.
• Strategic Planning Meeting held on Sat., April 8, discussed diversity and the progress being made in areas of recruitment and an outline of how we can affectively move forward completed. The revised mission and value statements were presented.
• A meeting date for the next meeting will be set to finalize plans. Mr. Mbengue stated that our strategic plan should be to serve all our students. There are areas within the plan that need to be completed and reviewed. Tentative date for next meeting is May 20\(^{th}\), and another in June with plans being finalized in July. Sheila Dougherty will send an email with suggested meeting dates.
• Update on Bylaws – The revised draft bylaws were presented for review. Specific items of discussion were: should "French immersion" be specified in the bylaws, adding International Baccalaureate, the number of board members allowed, terms and term limits, the parent-elect board member process, the use of Conseil d’Ecole parent members to select parent-elect members. Lengthy discussion followed on those and other Articles in the by-laws. It was suggested that a two-hour board meeting be held to further discuss by-laws before they are voted on.
Head of School Report – Mr. Mbengue

• 5Essential Survey – 60% parents have completed survey.
• Thanked Mr. Diatta for science night at Cherry
• Secured entrance – met with turner and BNIM to allow sub-contractors opportunity to come in and evaluate building. Construction will be delayed due to MAP testing for approx. 3 weeks.
• SchoolWorks, retained by School Smart, visited the school. This is an organization put together by foundations, some of which we are seeking funding. This group met with teachers, parents, board, and students. The report should be available in approx. 3 weeks. They stated that they saw improvement since the 2013-2014 school year.
• Facility planning – A tour will take place at the Derrick Thomas building with some of the foundations considering funding the high school. Also, a proposal to amend the agreement and coordination of the due diligence process will be held.
• SchoolSmartKC lunch is Tues., Apr. 11, and will be held at Big Brothers and Big Sisters of Greater Kansas City.
• Staff Grievance Procedure – HR Committee reviewed and revised the current procedure, which will be put in the handbook. It was stated that a complaint procedure would also be developed.

Motion:
Chad Phillips moved to approve the employee grievance procedure as presented. Marvin Lyman seconded. Board VOTED to approve.

• School calendar – all half days were eliminated except two due to concerns from teachers on the disruption half-day classes cause and that it interferes with students’ learning. Number of school days: students - 174, teachers - 188, staff in-service - 12, P/T conference – 3, ERD – 2 days. It was determined that graduation day be set on the same date each year.

Motion
Chad Phillips moved to approve the revised 2017-18 school year calendar to include 174 instruction days and 188 teacher days. Marvin Lyman seconded. Discussion. Board VOTED to approve.

Development Report - Sarah Guthrie
- Annual fund for 2016-17 to date is at $115,141 from donations; $53,144 from raffle and this helps to meet our goal.
- Capital Campaign update provided
- Fundraising for K-12 growth plan was mentioned in terms of foundation appointments.
- Meeting held with bank re: financing of the Derrick Thomas building.
Finance Report – Jacque Lane

• Accounts Payable Report
  *Motion*
  Chad Phillips moved to accept the March accounts payable report as presented. Marvin Lyman seconded. Board VOTED to approve.

• Monthly finance report presented including information regarding the ADA payments. There may possibly be additional cuts made next year. Chad Phillips also explained how the funding is determined.

• Met with IFF who completed a building assessment at Cherry and expressed concern re: money budgeted for upkeep. Suggestion made to put some of the carry over funds into the endowment fund to be used for capital campaign. Jacque Lane suggested that AL no longer utilize one of our current banks due to no interest being earned.

• Summer school transportation – in order to reduce budget costs it is recommended that a 3-mile radius be used to determine eligible riders; or no AM buses, and/or cut field trips. Discussion
  *Motion*
  Chad Phillips moved to allow administration to do one or a combination of the following for the summer session: 1) increase radius up to 3 miles for bus transportation, 2) do not provide AM service and continue PM bus service. Tracey Lewis seconded. Board VOTED to approve.

Another summer school recommendation made in order reduce the budget spending is to lower daily rate to 80% which will be discussed with teachers prior to making a final decision.

• Building Update – plans to not spend additional funds on building. However, bricks on outside of building need repair and drainage ditch on northeast corner of playground needs to be upgraded.

Adjournment

Chad Phillips moved to adjourn the meeting. Board approved unanimously.