Academie Lafayette
Board of Director’s Meeting
December 11, 2017

MINUTES

Board Members Present:
Jon Otto, President
Marvin Lyman, Vice President
Chad Phillips
Crissy Dastrup
Harriet Plowman
Pam Gard
Beth McCarthy

Board Members Absent:
Kevin Sansberry

Meeting Opened
Jon Otto called the meeting to order at 6:35 p.m.

Approval
Jon Otto asked for approval of the agenda.

Motion
Pam Gard moved to amend the agenda to allow for the Westbrook audit review to be presented after the UCM audit review.

The board unanimously approved.

Cross Country
Jon Otto introduced Brenda Kumm, Coach of the “AL Cross Country Team” and she presented the 2017 overview of the program and the accomplishments made by the team. She stated that the team has a “Team Chant” and stressed the importance of the chant and how it is part of the team building and commitment and all team members must participate in the chant. She then asked Dan, Asst. Coach, to present the team. Explanations were given regarding the track and miles ran by each runner and each runner’s accomplishments. Coach Kumm then presented the trophies to the board. Crissy Dastrup congratulated the coaches for their commitment to the program and for a job well done.

Stakeholders Comments
Jon Otto asked if there were any stakeholders present that had requested time to speak. There were no requests.
Approval of Minutes
Jon Otto asked for approval of the minutes as presented.

Motion
Marvin Lyman moved to approve the minutes and Pam Gard seconded. The Board VOTED to approve.

PTSO Update – Meghan Flavin

- Trivia Night in January
- Gave a gift to the 6th grade students for trip (free and reduced lunch)
- EIP is moving along. The team is set up well and working through the details.
- Restaurant Night results for the semester -
  - Pizzeria Locale - $1107
  - Komatsu - $600
  - Culver’s - $585
- Allez 5k - cold day, great race times. Lower turn out due to long weekend, but break even was met.
- Next general meeting - January 23rd, 2018

UCM Review - Dr. Doug Thomas

- Doug Thomas went over the highlights of the report. He stated that 98.8% APR reported which means that we are eligible for a ten (10) year charter renewal review instead of five (5).
- Student achievement levels were all met covering MAP index scores. Académie Lafayette will score higher than KCPS on a majority of the required assessments. Students will generate a higher MAP Index score than KCPS peer schools on a majority of the required assessments, and students will show proficiency in MAP ELA. Also, students will generate “Progress Points” within building APR calculations.
- Student achievement over time – Growth was discussed and Académie Lafayette met the required points.
- Student Engagement, which means meeting attendance goals, retention goals, and graduation rate, were met.
- The school has effectively and systematically gathered student achievement data applicable to the academic performance indicators outlined in the charter agreement.
- Cohort groups did not score as high, but based on all other scores it is very acceptable.
- School specific goals and objectives are being met.
- Attendance is acceptable.
- School achievement levels are compared to KCPS and peer schools and stated that Académie Lafayette is proficient in French.
- Académie Lafayette is projected to continue growth and improvement.

Dr. Thomas mentioned that he brought a group of Swedish educators to tour our school and they commented that we have very positive school activities.
Audit Review Report – Brad Steele/Westbrook & Co.
Brad Steele mentioned that Westbrook does the schools accounting and helps the school prepare for the audit, which is done by an independent audit firm.

Independent Auditor’s Report
Brad Steele stated, “in our opinion, the auditors gave Académie Lafayette a clean audit.

- Two sets of financial statements (non-profit and DESE) are maintained. Both sets show Académie Lafayette is in good financial condition.
- Debt service collection is approaching in 2023.
- Capital Campaign donations were large this year.
- Stressed that the schools ADA is very important because the school is paid based on students present.
- No deficiencies identified in the audit.
- Discussion re: funding and how to move forward to ensure that finances do not decrease was held.

Head of School Report – Elimane Mbengue
Recruitment Update – Leslie Kohlmeyer
- Leslie Kohlmeyer gave a brief recruitment/enrollment update.
- 183 applications as of December 1, 2017, 43 siblings and 140 new. This time last year there were 86 applicants.
- 51% are from minority applicants.
- The newly revised recruitment packet was presented and she mentioned that she visited other schools and did comparisons after which she discussed and reviewed with Mr. Mbengue and developed the revised recruitment informational packet presented.

2014-2017 State Assessment Data Comparison to Area Districts presented for review.
- The APR was shown and the group was told that we are at 98.8.
- MAP proficiency vs. other districts in communication arts, mathematics, science and science scores were improved - especially in the 5th grade.
- MAP Proficiency by Free/Reduced lunch students in mathematics, science and communication arts was discussed.
- MAP Proficiency by IEP students presented.
- Map proficiency by Race (black, Hispanic, multiracial students presented and discussed.
- MAP proficiency by grade levels also presented.

Mr. Mbengue mentioned that we continue to push for improvement in K and 1st grades to help prepare them for MAP testing, especially in math.
• Expansion Update and general information provided. There is another Conseil d’Ecole meeting scheduled for next week to further discuss the options for the expansion.
• Nov. 29 & 30 Parent/Principal coffee was held and attendance was very good.
• Nov. 30 – Dec. 22 will be organized visits of the Armour building.
• Dec. 5 – Conseil d’Ecole Mtg.
• Dec. 12 – Community survey.
• Dec.: FAQ published.
• Jan. 8 staff forum.
• Jan. 11 parents forum.
• Feb. (T12/22/17 board decision.

Development Report – Sarah Guthrie
• Annual fund for 2017-2018 reported.
• Fundraising for K-12 growth plan presented in terms of funds received and committed.
• Annual fund mailing has gone out and the Giving Tuesday appeal brought in $47,000.
• Annual Report will be mailed in January.
• Implement communications plan for K-8 expansion with key dates and activities.

Development Committee Update – Crissy Dastrup
• Meeting held to include people who can assist in helping to improve fund raising efforts.
• Discussed finding an anchor partner from major foundations.
• Monthly meetings will be held.
• Board members who are interested in attending should inform Crissy Dastrup and she will add to email evite list.
• Discussion regarding replacing the Development Director was held. The board recommended that the job be posted. Marvin Lyman gave an explanation as to why the position had not yet been posted. Board strongly recommends that it be posted ASAP. Mr. Mbengue will meet with Crissy Dastrup to discuss the posting and filling of this position and the board stated that it is Mr. Mbengue’s decision to make on job description and hiring.

Human Resource Report
A discussion/report will be held in closed session.

Board President Update – Jon Otto
• School Smart KC requires that the board complete training and Jon Otto will forward information as well as a survey to be completed by the board members.
• Finalizing goals for Diversity as part of the strategic plan.
• Board members end of year social event to be planned.
Board Development/Nominations Committee
Jon Otto introduced Michael Bland and informed the group of his volunteer time given to the Finance Committee so far and recommended that he be appointed as a new board member. He then asked for a motion to nominate Mr. Bland as a permanent board member.

Motion
Marvin Lyman moved to accept the nomination of Michael Bland as new appointed board member. Crissy Dastrup seconded. Board VOTED unanimously to approve.

Staff Recognition/Appreciation
Harriet Plowman recommended that all staff receive a $100.00 holiday gift and made the following motion.

Motion
Harriet Plowman moved to award staff $100.00 recognition based on test scores and IB program accreditation. Marvin Lyman seconded. Board VOTED unanimously to approve.

Finance Report – Jacque Lane
Accounts payable
The accounts payable report was presented for review and approval.

Motion
Harriet Plowman moved to accept the report as presented. Pam Gard seconded. The board VOTED unanimously to approve.

Approval of the 2016-17 audit was requested.

Motion
Chad Phillips moved to approve the 2016-17 audit as presented. Jon Otto seconded. The board VOTED unanimously to approve.

- Finance Summary presented and explained.
- DESE payment summary presented
- Our legal counsel, Dana Cutler, will review policies on Wednesday for revisions, etc.
- Year-end projections reviewed and explanations provided on reductions and changes.
- Summer school costs and revenue discussed.
- Funds moved into operations account to pay off expansion costs.
- Discussed how to fund the Oak parking lot resurfacing.
- Mentioned that Michael Bland has been working closely with the Finance Committee in regards to working with banks and explaining questions.
● Recommended that we move forward on renovation of the Armour bldg. and some of the major renovations required.

Open meeting adjourned at 8:27 p.m.

Closed Session
Jon Otto asked for a motion to go into closed session to discuss human resources and real estate.

Motion
Marvin Lyman moved to go into closed session to discuss human resources and real estate. Pam Gard seconded.

Roll call vote taken.

Jon Otto
Marvin Lyman
Chad Phillips
Crissy Dastrup
Harriet Plowman
Pam Gard
Beth McCarthy