

**Academie Lafayette
Board of Director's Meeting
February 13, 2012**

MINUTES

Board Present:

Dave Cozad, President
Jon Otto
Chad Phillips
Rhody Harris
Leslie Kohlmeyer
Pam Gard

Board Absent:

Tiffany Williams
Mike Zeller

Staff Present:

Eric Roskam
Heather Royce
Jacque Lane
Anne Marie Krull
Katie Hendrickson
Shelly Doucet
Norman Carrer
Jean Claude Diatta
Zach Mejarie

The meeting was opened by Dave Cozad at 6:05 p.m.

Mr. Cozad then introduced Mme. Noubissi, Kindergarten teacher, whose class presented a demonstration of their abilities in French.

Update

Dave Cozad reported that the incident involving theft of funds is currently being resolved and that the Board is continuously working with administration to ensure that this type of unfortunate act does not occur in the future. He commented that the majority of the funds have been recuperated and the incident is still under investigation.

Stakeholder Comments

The question was raised regarding the meeting held with Dr. Green and Airick

West of the KCMO School District inquiring about how they plan to move forward. Dave Cozad stated that they are putting together a plan which does include partnering with charter schools. He also commented that they are open to ideas from Academie Lafayette regarding our involvement in opening a high school.

How will the KCMO School District's current situation impact our school. Dave Cozad commented that he is in touch with the Missouri Charter School Association who is speaking with Legislation to discuss the ramifications and how it would affect our school. And he mentioned that the Missouri Charter School Association is asking for special language indicative of charter schools. He did suggest that parents contact their legislators regarding this issue. Discussion followed.

Minutes

It was noted that the minutes of the January, 2012, Board of Director's meeting have been approved and posted to the website.

Academic Enrichment Program – Leslie Kohlmeyer

Leslie Kohlmeyer, Parent Representative to the Board commented that parents had been approaching her regarding feedback about "academic enrichment for advanced students at Academie Lafayette. She then introduced Mrs. Dooley who gave a presentation of why she feels that this type of program should be instituted into the school. Discussion followed.

Dave Cozad then mentioned that during the Board of Director's Strategic Planning Retreat the decision was made to meet the needs of all students. However, he mentioned that administration did inform them that this would be a 3-5 year process. Eric Roskam, Principal, commented that Academic support is in place to help students who are struggling, but that there is work being done on creating a better plan for students who are requiring advanced lessons, etc.

Heather Royce, Vice Principal, mentioned that some of the limitations we are facing in providing more advanced lessons is owing to our enrollment. We are only now at the point where we have enrollment numbers in higher grades to support possible advanced classes in subjects like math. It is being discussed.

She mentioned that discussions are being held with high schools attended by our alumni students to see what areas we can improve on with current students based on skill levels to better prepare them for entry into high school. She also stressed that the awareness, knowledge, and desire to provide a better means of addressing the needs of advanced students is very important to the school.

Dave Cozad asked Lisa Coleman, Parent Association President, to see if the Parent Association could fund some extra-curricular programs for students to help improve in this area. Dave Cozad asked Eric Roskam and Heather Royce

to put together a plan to present to the board in June or July regarding plans for differentiation in the classroom and ways to offer advanced classes/introduction to students. Discussion followed. Chad Phillips mentioned that the “Teacher Mentoring Program” is actively helping new teacher. It was then stated that the following are areas to move forward on and report back to the Board:

Report from Heather Royce and Eric Roskam regarding specific things planned to improve advanced learning for students.

Lisa Coleman will discuss funding with the Parent Association regarding funding for extra-curricular programs.

Survey teachers on what type of interest there is in teaching extra curricular programs if there is a stipend available to them.

Building Update – Matthew Coates

Matthew Coates presented an update regarding the Cherry Street building. He commented that renovation is going well and more parents are needed to assist with the work to be done. Inside mechanical repairs are being evaluated and plans are being made to have some of the major repairs completed, i.e. air conditioning, elevators, wiring with regards to heating/cooling, etc.

Rhody Harris asked if a spread sheet could be distributed at the next Board meeting showing expenses spent to date.

Dave Cozad mentioned that we presented to the KCMO School District our “Notice of Intent to Purchase Agreement” and that we should close within 45 days.

Parent Association Report – Lisa Coleman

EIP is being planned and donations are being requested from outside corporations, businesses, individuals, etc.

Storage space is needed for auction items.

School Calendar

2012-2013 calendar was presented for review and approval.

Motion

Dave Cozad moved to approve the 2012-2013 school calendar. Leslie Kohlmeyer seconded. The motion was unanimously approved.

Principal’s Report – Eric Roskam

Enrollment at this time is at 715 students

Internet Access @ Oak campus for visitors is now available through Clear Access.

Mapping Curriculum software has been purchased.

NWEA – every grade level team has been working in sessions to better understand and follow-up on “Data New Differentiation Workshop for NWEA

Team on 2/16/12.

NWEA student data and letter will be going home to parents.

Long Range Technology Plan is being developed.

Teachers technology wish list is being created and Dave Cozad asked for a report on this at the next meeting. He also mentioned that it would be good to have a 5-year plan. Jacque Lane then commented that there is currently a 3-year DESE plan.

Thematic Units are in progress and each grade level has been requested to complete a thematic unit.

Summer School – Cathy Metcalf is new summer school coordinator.

Character Education – several issues of bullying are occurring and there have been meetings with parents regarding this and we are working currently working on this issue. Steps are being taken to develop a curriculum for next year to address this issue.

Planning & staffing for 2012-2013 school year is in process and a plan has been presented to Human Resources and a plan to include the creation of two new positions: Instructional Coaches was also presented.

Staff feedback on the expansion project was discussed and it was mentioned that a meeting was held with Joe Langley to get more clarity about this project. Teachers are attending website production workshops which covers 8 sessions to be held on Saturdays.

Update was given on Academie Lafayette graduates now attending high school.

Principal's Mid-Year Report was presented and discussed.

Assess and Improve Curriculum and immersion teaching strategies

Students achievements

Stretch goals

The Board expressed interest in participating in a hands on NWEA testing class which will be planned by Eric Roskam and Heather Royce.

Teacher mentoring handbook has been developed.

Support for teacher/teacher observations.

2012-2013 plan has been established and has been shared with Human Resources and the Finance Committee

A lengthy discussion was held with emphasis placed on the various topics above.

Development and Communications Report – Shelly Doucet and Katie Hendrickson

Shelly Doucet presented the following on behalf of Development:

Donation registration forms are now on website.

Shelly distributed copies of the annual report.

The Development Department is in need of data entry and grant writing support
Annual Fund goal is \$200,000 with 100% participation from board, staff, and parents

Capital Campaign goal: \$3.5 million

Leadership gift from Hall Family Foundation, challenge grant of \$500,000

Sixty (60) total volunteers on the volunteer committees for the Capital Campaign Next Steps are to: secure additional internal leaders; secure external leaders initiate major gift solicitation, and schedule event.

Recruitment and Enrollment Report was presented by Katie Hendrickson stating that we currently have 29 sibling applications and 60 other applicants. She also presented a demographic breakdown of enrollment.

Finance Report – Jacque Lane

Jacque Lane presented the accounts payables figures. She also provided information on the expenditures.

Motion

Jon Otto moved to accept the January accounts payable report as presented. Pam Gard seconded. The Board unanimously approved.

State formula report given which is based on the ADA.

We will be over our Basic formula budget by \$62,000.

Human Resources – Chad Phillips

Proposed budget to be presented in March in relations to staffing for next year and a final decision should be made by the March meeting.

Teacher agreements go out on April 1, 2012.

Out of the incoming applicants for Head of School/Principal positions only approx. 4 are being considered for interviews.

Jon Otto raised the question about start times for the two campuses and Carlos McClain mentioned that consideration should be given regarding which campus would start early, etc.

Floor opened for Comments

Chad Phillips questioned where we would ultimately pull students from when and if the district changes boundaries. Brief discussion followed.

Closed Session

Dave Cozad moved to go into closed session. Rhody Harris seconded. Roll call vote taken and all agreed.

Dave Cozad	Yes
Jon Otto	Yes
Chad Phillips	Yes
Rhody Harris	Yes
Leslie Kohlmeyer	Yes
Pam Gard	Yes

Open Meeting adjourned at 8:20.

Respectfully submitted by,

Carlos McClain
Secretary to the Board