

**Board of Directors Meeting
Monday, October 13, 2008**

MINUTES

Board Members Present:

Dave Cozad, President
Michael Zeller, Vice President
Kirk Farmer
Brian Hendrickson
Pam Gard
Jane Alley
Melissa Thomas

Board Members Absent:

Harriet Charno
Herb Hardwick

Staff Present

Rachael Gordon
Andrea Yeager
Jean Claude
Jacque Lane

Guests

Randy Dewar

Dave Cozad opened the meeting by introducing the new parent-elect board member, Brian Hendrickson.

Questions and Comments

Dave Cozad asked for comments or questions from the stakeholders. Randy Dewar, University Central Missouri, introduced himself and mentioned that the relationship between AL and UCM is very good and they are available with many resources to assist us as needed.

Andrea Yeager, AL Teacher, asked if the teacher representative is a voting or non-voting representative. Jane Alley explained that the teacher representative is a non-voting position due to the fact that confidential discussions are sometimes held in meetings.

Jean Claude stated that the staff has been struggling with the nomination process and asked for clarification on how the process should work. He also asked if a board member could be a facilitator at their meeting during the teacher nomination process. Eric Nelis said that he has some apprehension about the teacher being a representative due to the

minutes being published and comments made could be by the teacher representative being interpreted as being representative of others. He also suggested that as many teachers who would like to attend the meetings do so, even with a particular teacher as a representative. Discussion followed.

Parent Association Report

No Report

Audit Report – Rick Westbrook/ Westbrook & Co

Kirk Farmer introduced Rick Westbrook of Westbrook & Co. who presented a draft of the June 30, 2008 audit.

Rick Westbrook stated that AL is in good financial condition and our audit report should stand well with reporting to Standard & Poors.

It was decided that Mr. Westbrook would present an abbreviated version of the audit, which was conducted by Daniel Jones & Co. He then proceeded with the report (copy attached). It recommended that the values for the various funds be added to the audit. He discussed and explained the listed inadequacies in the report and stated that they are not serious, but need to be addressed with accurate responses.

Kirk Farmer asked the board if they would agree to move forward with the audit and provide management responses.

Motion

Kirk Farmer moved to allow Westbrook & Co. to draft our management responses to the audit completed by Daniel Jones and to work with Daniel Jones & Co. to make adjustments after which will be sent to S&P. Jane Alley seconded. Board members present unanimously approved motion.

Finance Committee Report – Kirk Farmer

Kirk stated that the S&P presentation went well and after a brief update of the meeting mentioned that a \$2.6 million dollar bond issuance is being requested for 5 classrooms, work space and meeting space. We would then raise an additional \$2 million to complete the cafeteria/kitchen. He distributed copies of the proposed expenses for the total expansion project (copy attached) and gave an explanation of the expenditures and how the financial institutions/advisors evaluate the school.

Kirk then asked for approval to ask Craig Scranton to factor in an additional classroom in the proposed expansion project.

Motion

Jane Alley moved to allow the architect to add an additional classroom to the design that will necessitate an increase in the financing of approx. \$250,000.

Mike Zeller seconded the motion. The Board unanimously approved.

Development Committee/Capital Campaign

Dave Cozad mentioned that proposals have been prepared to submit to potential contributors. He also mentioned that parents from each grade have been identified as potential leaders in conjunction with our capital campaign project.

Rachael Gordon then distributed copies of the 3 year academic plan that would be supported by the funding through the Capital Campaign and Eric Nelis explained the proposed plan (copy attached). Discussion followed.

Proposal from White Bird Philanthropy

Dave Cozad mentioned that Mary Pat Beals had presented a proposal to the board requesting that her services be continued at AL to assist with the Capital Campaign. Lengthy discussion followed. It was recommended that her services be continued for one year and evaluated at the end of that time.

Motion

Kirk Farmer moved to contract with White Bird as she has proposed and work to have a one-year contract with the 2nd year as an option. Mike Zeller seconded.

Question: Will the 90-day cancellation be put in place?

After brief discussion. **Motion carried.**

Andrea Yeager mentioned that some staff has concerns about adding Mary Pat Beals as a consultant, which will involve an additional expense to the school and questioned whether or not we can successfully manage this additional expense. It was decided that representatives from the board and staff would meet with the staff to provide a better explanation for this plan.

Principal's Report – Eric Nelis

Test scores are quite impressive and we need to put this information out into the community.

He mentioned that we need a program/plan in place to assist students with being successful, especially kindergarteners. Lengthy discussion held.

Human Resources – Jane Alley

No report

Academic Committee

No Report

Recruitment

Pam Gard mentioned she and Carlos McClain have been out in the community recruiting minority students. She presented an ad to be listed in The Call, Dos Mundos, and the Thrifty Nickel newspapers for comments, suggestions and proposed revisions.

She also presented a flier completed to be used in the recruitment process and a letter to be sent to minority families requesting their assistance in promoting the school. Lengthy discussion followed. Also, Dave Cozad mentioned that our enrollment process needs to be reevaluated based on the charter and Eric Nelis mentioned that UCM provided information on how the enrollment should be followed based on the Missouri Statutes.

Dave Cozad then asked for a motion to establish open enrollment dates to be Nov. 3 – Dec. 15.

Motion

Jane Alley moved that the open enrollment period for new students will be Nov. 1 – Dec. 15. At such time, if the number of enrollees exceeds the number of slots, a lottery will be held and all slots will be fill by a lottery. If the number of enrollees does not fill the number of available slots (85), after December 15th it will be first come first selected to fill the open slots and we will continue to meet our obligations to siblings.

Kirk Farmer seconded. The board unanimously approved.

Kirk Farmer then asked what would happen to siblings who do not enroll during the enrollment date. It was decided that the newsletter, school reach, and newsletter be used to encourage parents to enroll siblings for the upcoming school year.

With no additional comments or business for discussion, Dave Cozad adjourned the meeting.

Respectfully submitted by,

Carlos McClain